

SCRUTINY BOARD (CENTRAL & CORPORATE FUNCTIONS) – WORK PROGRAMME 2010/11 LAST REVISED

ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
Suggested Areas for Scrutiny Currently Unscheduled			
Business Transformation Project			
Costs of communications			
Employment issues around diversity within the workforce			
The Social Responsibility Programme			
Leeds City Region and the Governance			
Partnerships Joint Services Arrangements			
Data Information shared throughout the Council			

ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
Meeting date: 6th September 2009			
Quarterly Accountability Reports	To receive quarter 1 performance reports including questions to the Executive Board Member		PM
Scrutiny of the Budget	To receive 1 st quarter report 2009/10		PM
Recommendation Tracking	To monitor progress on meeting the recommendations agreed following an Inquiry into the use of consultants		MSR

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ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
Vision, LSP and Business Plan priorities -	To receive as part of the formal consultation process		RP
Draft Enforcement Policy	To consider the draft		RP
Meeting date: 4th October 2009			
Cost of Council Communications			
Meeting date: 1stnd November 2009			
Vision, LSP and Business Plan priorities -	Target setting		RP
Equality and Diversity Scheme	To discuss the equality and diversity scheme and its links with the Vision, LSP and Business Plan		RP
Meeting date: 6th December 2009			
Scrutiny of the Budget	To receive and consider quarter 2 financial report.		PM
Quarterly Accountability Reports	To receive quarter 2 performance reports including questions to the Executive Board Member		PM
Meeting date: 10th January 2010			
Meeting date: 7th February 2010			
Scrutiny of the Budget	To receive Budget proposals		PM

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ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
Vision, LSP and Business Plan priorities -	Agree composite response to go to Executive Board		RP
Meeting date: 7th March 2010			
Scrutiny of the Budget	To receive and consider quarter 3 financial report.		PM
Recommendation Tracking	To monitor progress on meeting the recommendations agreed following an Inquiry into the use of consultants		MSR
Quarterly Accountability Reports	To receive quarter 3 performance reports including questions to the Executive Board Member		PM
Meeting date: 4th April 2010			
Annual Report			

Key:

CCFA / RFS – Councillor call for action / request for scrutiny

RP – Review of existing policy

DP – Development of new policy

MSR – Monitoring scrutiny recommendations

PM – Performance management

B – Briefings (Including potential areas for scrutiny)

SC – Statutory consultation

CI – Call in